

Roommate Agreement Form



UNIVERSITY of
SOUTH FLORIDA
Housing & Residential Education

Communication is the single-most important factor in building good relationships with your roommate(s). By working with each other, this roommate agreement will help you and your roommate(s), with the assistance of your Resident Assistant (RA) or Community Manager (CM), begin the process of discussing issues that have often been found to be sources of conflict. Many roommates will assume they know how someone feels, which could potentially be different from the truth. Once a potential conflict is identified, it can be resolved through open communication before a major problem develops. Your RA is here to help guide the conversations in the beginning and if a problem does arise.

Be honest with yourself and your roommate(s) now, so issues can be addressed **before** they arise.

This is a helpful process to go through whether living on-campus now, or off-campus later in life. Each member of a particular room, suite, or apartment will complete a copy of this form during a group meeting with your RA/CM. Be aware that if a roommate change occurs, you and your new roommate(s) will develop a new agreement. Remember to keep a copy to refer back as needed.

Remember:

Communication is the key!

For most questions, you may check all boxes that best fit your response.

General Information

Building

Room Number(s)/
Letters

This section is for all to input any important information you feel your other roommates may want to know about you, or feel they should know. This is to help make sure you feel comfortable in your space. Topics to consider are dietary restrictions, religious practices, how you may identify, if you have a significant other, etc. Your RA will also be taking time throughout the semester to get to know you, but this will help spark conversations!

Name/Preferred Name	Pronouns	Preferred Method of Contact

RA/CM

Contact

Cleanliness: How do you personally define cleanliness? How can we work together to define cleanliness as roommates?

Define Neat & Clean -

Our shared space will be:

- Neat
- Messy
- In between

We will clean:

- Daily
- Weekly
- Monthly
- As needed

When we clean, we will:

- Do our laundry
- Wash dishes after using them
- Take out the trash
- Vacuum/dust

- Put away any personal items in shared space
- Other/additional

General cleaning supplies will be purchased:

- On a rotation basis
- With the cost split each time

Other/additional:

Use of Space: What resources will you use to support your academic success? How can your roommate(s) support your academic success?

Define Privacy -

Study time(s) in the space will be:

- 9 am - Noon
- Noon - 5 pm
- 5 pm - 10 pm
- 10 pm - Midnight
- Midnight - 9 am
- Other/additional

Study atmosphere in the space will be:

- Silent
- Low Music
- Low TV Volume
- No distractions
- Anything goes
- Other/additional:

Room/Apt. Temperature will be set at:

Guests (in space for a few hours)

When is it okay to have guests in the room/suite/apartment (weekdays and weekends)? What time on the weekends and weekdays is it OK to have guests?

Overnight Guests:

Are you comfortable with overnight guests? How much notice is needed or overnight visitors?

Time of Day Routine (write names in and any additional information):

I like to stay up late:

I like to wake up early:

I am an afternoon/early evening person:

Roommates can use each other's:

- | | | |
|---------------------------------------|---------------------------------------|--|
| <input type="checkbox"/> 9 am - Noon | <input type="checkbox"/> TV/Stereo | <input type="checkbox"/> ...without asking |
| <input type="checkbox"/> Noon - 5 pm | <input type="checkbox"/> Computer | <input type="checkbox"/> ...only after asking first |
| <input type="checkbox"/> 5 pm - 10 pm | <input type="checkbox"/> Clothes | <input type="checkbox"/> ...only if immediately returned as is |
| | <input type="checkbox"/> Other Items: | |

Clarify differences:

Guests in our space are allowed to:

- | | |
|--|--|
| <input type="checkbox"/> Sit on/use each other's beds | <input type="checkbox"/> Use other's personal belongings |
| <input type="checkbox"/> Sit on/use each other's furniture | <input type="checkbox"/> Use other's computer |
| <input type="checkbox"/> Eat other's food | |

Sleeping time(s) in the space will be:

- 9 am - Noon
- Noon - 5 pm
- 5 pm - 10 pm
- 10 pm - Midnight
- Midnight - 9 am
- Other/additional

While other(s) are sleeping in the space, it is okay to:

- | | |
|---|--|
| <input type="checkbox"/> Make noise | <input type="checkbox"/> Keep desk lamp on (if applicable) |
| <input type="checkbox"/> Listen to music | <input type="checkbox"/> Watch TV |
| <input type="checkbox"/> Keep overhead light on (if applicable) | <input type="checkbox"/> Use hair dryer |
| <input type="checkbox"/> Have guests over | <input type="checkbox"/> Other/additional: |
| <input type="checkbox"/> Use microwave/appliances | |

Personal Habits: What are your personal values and beliefs? How do they contribute to your well-being?

Define Support -

Define Quiet -

Define Offensive Language -

The main door should remain:

- | | |
|---|--|
| <input type="checkbox"/> Locked at all times | <input type="checkbox"/> Notify each other |
| <input type="checkbox"/> Unlocked when one of us is in the room | <input type="checkbox"/> Not Notify each other |
| <input type="checkbox"/> Other/additional | <input type="checkbox"/> Other/additional |

If leaving for a weekend/period of time we will: How will we request private time in the room?

How far ahead of time?

*Please note that each roommate's actions must stay within the published student code of conduct and must maintain a safe environment for everyone. Your RA/CM can assist you in understanding the policies.

- I'm under 21
- I am 21+, but choose not to drink
- I prefer drinking to not take place in our space

- I am 21+, and plan to drink in the space
- I am 21+, and would like to drink with others of my age in the space

Other/Additional

Communication Plan: How have you solved conflict in the past? How will that shape your conflict mediation style with your roommates?

Define Conflict -

Define Civility -

Preferred means of communication with roommate(s) during conflict:

- Speaking face-to-face
- Communicating over email/facebook
- Communicating via text message

- Mediation with a staff member RA/CM
- Other/Additional

If one of us is bothered by the action of the other, we should:

- Keep it to ourselves
- Immediately voice our concerns by talking
- Consult RA/CM

- Not post it on social media sites
- Not gossip to others about it first
- Other/Additional

If we hear gossip/negative talk about the other(s), we agree to:

- Confront person sharing the gossip
- Inform Roommate

- Consult RA/CM
- Other/Additional

Food or drink consumed that is not ours. will be:

- Replaced within three days
- Replaced within a week

- Not replaced (what's mine is yours)
- Other/Additional

We would like to

- Only revisit/revise this agreement form if one of the roommates wants to at a later date
- Set a date now to revisit (and revise if needed) this agreement form (Put date in "2nd Meeting Date" box on page 1 of this form)

*Note: The RA/CM may revisit this agreement with roommates as needed during the year

I am entering into a good-faith agreement with my roommate(s) to make the most of our living arrangements this year. As issues arise I promise to first communicate openly with my roommate. This form is only a starting point for open communication. As needed, we will refer back to this form and seek counsel of the RA/CM.

**This form should be printed and signed by each roommate.
A copy should be kept by each roommate and the RA/CM.**

Roommate Printed Name	Roommate Signature

RA/CM Signature: _____

Date: _____

In approximately two months, your RA/CM may want to revisit this agreement with you and your roommate(s) to see if any updates need to be made.