Institution: University of South Florida-Sarasota-Manatee (451671)   **User ID: P4516711**

Completions Overview

Welcome to the IPEDS Completions survey component. The Completions component is one of several IPEDS components that is conducted during the Fall data collection period. It collects the number of degrees and certificates awarded by field of study, level of award, race/ethnicity, and gender. The reporting period for the Completions component is during the 12-month time period beginning July 1 of the previous calendar year and ending June 30 of the current calendar year; therefore, for this year's Completions component, the reporting period is between July 1, 2013 and June 30, 2014. The Completions component is also collecting the number of students (e.g., completers) who earned awards between July 1, 2013 and June 30, 2014.

Completions Common Errors

Some common completions component errors include the following:

- Including award levels on your current year Completions that were not reported on your previous year's (PY) Institutional Characteristics (IC). [Award levels in the PY IC component cannot be changed; therefore, contact the IPEDS Help Desk at 1-877-225-2568 if you need assistance.]
- Forgetting to select CIP codes for new programs of study that are offered by the institution, but do not have completions for the reporting period.
- Forgetting to enter in zero in at least one of the cells for CIP codes that do not have completions.

Recent Changes

- The following question on **distance education** has been added to the bottom of each individual "CIP Data" screen:
  "Is this program offered as a distance education program?"
- The following two screens, which collect data specifically on students were added to this component, beginning in the 2012-13 survey year:
  - "**All Completers**" - Collects the number of students who earned an award between July 1, 2013 and June 30, 2014 by gender and race/ethnicity. (The intent of this screen is to collect an **unduplicated count** of total numbers of completers.)
  - "**Completers by Level**" - Collects the number of students who earned an award between July 1, 2013 and June 30, 2014 by award level and 1) by gender; 2) by race/ethnicity; and 3) by age.
- The definition for Post-baccalaureate Certificate has changed slightly for the 2014-15 collection. The new definition is as follows: **An award that requires completion of an organized program of study beyond the bachelor's. It is designed for persons who have completed a baccalaureate degree, but does not meet the requirements of a master's degree.**

  NOTE: Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered sub-bacalaureate undergraduate programs, and students in these programs are undergraduate students.

General Information

CIP Codes:
 The CIP 2010 Website includes a list of new CIP codes, a list of deleted CIP codes, a list of moved CIP Codes, and an online crosswalk of the 2000 CIP and 2010 CIP.

The Resources Page of the CIP 2010 website contains many valuable resources including:
- CIP 2010 Manual and copies of previous editions of the CIP Manual
- Crosswalk between the 2000 CIP codes and the 2010 CIP codes in Excel format

Keep in mind that some information provided by institutions on the Completions component appear in the College Navigator, which is a major tool used by consumers searching for information about postsecondary education. It is therefore vitally important that you include accurate information about your institution.

Survey materials can be downloaded using the following link: Survey Materials.

The prior year revision system can be accessed using the following link: Prior Year Revision System

Completions CIP Data

CIPCODE	Award Level	Major	Gender	Non Resident Alien	Hispanic / Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ethnicity unknown	Total	distance education program
11.0103 Information Technology	5 - Bachelor's degree	1	Men	0	1	0	1	1	0	14	0	0	17	
			Women	0	2	0	0	1	0	0	0	0	3	
			Total	0	3	0	1	2	0	14	0	0	20	No
13.0401 Educational Leadership and Administration, General	7 - Master's degree	1	Men	0	0	0	0	0	0	0	0	2	2	
			Women	0	1	0	0	0	0	7	0	0	8	
			Total	0	1	0	0	0	0	7	0	2	10	No
13.1202 Elementary Education and Teaching	5 - Bachelor's degree	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	3	0	1	0	0	35	1	0	40	
			Total	0	3	0	1	0	0	35	1	0	40	No
13.1202 Elementary Education and Teaching	7 - Master's degree	1	Men	0	0	0	0	0	0	2	0	0	2	
			Women	0	0	0	0	0	0	9	0	0	9	
			Total	0	0	0	0	0	0	11	0	0	11	No
13.1305 English/Language Arts Teacher Education	7 - Master's degree	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	1	0	0	0	1	
			Total	0	0	0	0	0	1	0	0	0	1	No
13.1315 Reading Teacher Education	7 - Master's degree	1	Men	0	0	0	0	1	0	0	0	0	1	
			Women	0	1	0	0	0	0	1	0	0	2	
			Total	0	1	0	0	1	0	1	0	0	3	No
23.0101 English Language and Literature, General	5 - Bachelor's degree	1	Men	0	0	0	0	0	0	5	0	0	5	
			Women	0	0	0	0	0	0	12	0	0	12	
			Total	0	0	0	0	0	0	17	0	0	17	No
23.1303 Professional, Technical, Business, and Scientific Writing	5 - Bachelor's degree	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	1	0	0	1	
			Total	0	0	0	0	0	0	1	0	0	1	No
24.0102 General Studies	5 - Bachelor's degree	1	Men	0	1	0	0	1	0	8	0	0	10	
			Women	0	1	0	1	0	0	6	0	0	8	
			Total	0	2	0	1	1	0	14	0	0	18	No
42.0101 Psychology, General	5 - Bachelor's degree	1	Men	0	1	0	0	0	0	17	1	0	19	
			Women	0	8	0	0	1	0	43	3	3	58	
			Total	0	9	0	0	1	0	60	4	3	77	No
43.0103 Criminal Justice/Law Enforcement Administration	7 - Master's degree	1	Men	0	0	0	0	0	0	4	0	0	4	
			Women	0	0	0	0	0	0	4	0	0	4	
			Total	0	0	0	0	0	0	8	0	0	8	No
45.0101 Social Sciences, General	5 - Bachelor's degree	1	Men	0	1	0	0	1	0	9	0	1	12	
			Women	0	4	0	0	2	0	21	1	0	28	
			Total	0	5	0	0	3	0	30	1	1	40	No
45.0101 Social Sciences, General	5 - Bachelor's degree	2	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	0	No
45.0401 Criminology	5 - Bachelor's degree	1	Men	0	1	0	1	1	0	19	0	1	23	
			Women	0	4	0	0	1	0	18	0	0	23	
			Total	0	5	0	1	2	0	37	0	1	46	No
45.0401		2	Men	0	0	0	0	0	0	0	0	0	0	

CIPCODE	Award Level	Major	Gender	Non Resident Alien	Hispanic / Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ethnicity unknown	Total	distance education program
Criminology	5 - Bachelor's degree		Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	0	No
51.0201 Communication Sciences and Disorders, General	5 - Bachelor's degree	1	Men	0	1	0	0	0	0	1	0	0	2	
			Women	0	10	0	3	2	0	31	0	0	46	
			Total	0	11	0	3	2	0	32	0	0	48	Yes
52.0101 Business/Commerce, General	5 - Bachelor's degree	1	Men	0	0	0	0	0	0	13	0	0	13	
			Women	0	0	0	1	0	0	17	0	0	18	
			Total	0	0	0	1	0	0	30	0	0	31	No
52.0101 Business/Commerce, General	5 - Bachelor's degree	2	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	0	No
52.0201 Business Administration and Management, General	5 - Bachelor's degree	1	Men	2	1	0	0	1	0	8	0	0	12	
			Women	2	3	0	0	0	0	13	0	0	18	
			Total	4	4	0	0	1	0	21	0	0	30	No
52.0201 Business Administration and Management, General	7 - Master's degree	1	Men	0	0	0	1	1	0	7	0	1	10	
			Women	0	3	0	0	0	0	4	0	0	7	
			Total	0	3	0	1	1	0	11	0	1	17	No
52.0301 Accounting	5 - Bachelor's degree	1	Men	1	1	0	0	1	0	6	0	0	9	
			Women	0	3	0	1	0	0	10	1	0	15	
			Total	1	4	0	1	1	0	16	1	0	24	No
52.0801 Finance, General	5 - Bachelor's degree	1	Men	0	2	0	2	1	0	15	0	0	20	
			Women	0	1	0	1	2	0	11	0	0	15	
			Total	0	3	0	3	3	0	26	0	0	35	No
52.0901 Hospitality Administration/Management, General	5 - Bachelor's degree	1	Men	0	1	0	0	1	0	5	0	0	7	
			Women	0	5	0	0	0	0	16	1	0	22	
			Total	0	6	0	0	1	0	21	1	0	29	No
52.0901 Hospitality Administration/Management, General	7 - Master's degree	1	Men	0	0	0	0	0	0	2	0	0	2	
			Women	1	2	0	0	0	0	0	0	0	3	
			Total	1	2	0	0	0	0	2	0	0	5	No
52.1401 Marketing/Marketing Management, General	5 - Bachelor's degree	1	Men	0	2	0	0	0	0	7	1	0	10	
			Women	1	0	0	0	0	0	6	0	0	7	
			Total	1	2	0	0	0	0	13	1	0	17	No
52.1401 Marketing/Marketing Management, General	5 - Bachelor's degree	2	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	2	0	0	2	
			Total	0	0	0	0	0	0	2	0	0	2	No
54.0101 History, General	5 - Bachelor's degree	1	Men	0	1	0	0	0	0	12	0	0	13	
			Women	0	1	0	0	0	0	4	0	0	5	
			Total	0	2	0	0	0	0	16	0	0	18	No

Completions: total by first major

99.0000 Summary Grand Totals	Award Level	Nonresi-dent alien	Hispanic Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total	PY Total
Bachelor's degree	5											
Men		3	14	0	4	8	0	139	2	2	172	190
Women		3	45	0	8	9	0	244	7	3	319	366
Total		6	59	0	12	17	0	383	9	5	491	556
Master's degree	7											
Men		0	0	0	1	2	0	15	0	3	21	18
Women		1	7	0	0	0	1	25	0	0	34	42
Total		1	7	0	1	2	1	40	0	3	55	60

		Nonresi-dent alien	Hispanic Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total	PY Total
Grand Total Men		3	14	0	5	10	0	154	2	5	193	208
Grand Total Women		4	52	0	8	9	1	269	7	3	353	408
Grand Total		7	66	0	13	19	1	423	9	8	546	616

		Nonresi-dent alien	Hispanic Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total	PY Total
PY Grand Total Men		2	17	2	5	13	0	161	2	6		208
PY Grand Total Women		4	50	2	5	23	0	315	4	5		408
PY Grand Total		6	67	4	10	36	0	476	6	11		616

Completions: total by second major

99.0000 Summary Grand Totals	Award Level	Nonresi-dent alien	Hispanic Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total	PY Total
Bachelor's degree	5											
Men		0	0	0	0	0	0	0	0	0	0	0
Women		0	0	0	0	0	0	2	0	0	2	5
Total		0	0	0	0	0	0	2	0	0	2	5

		Nonresi-dent alien	Hispanic Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total	PY Total
Grand Total Men		0	0	0	0	0	0	0	0	0	0	0
Grand Total Women		0	0	0	0	0	0	2	0	0	2	5

Grand Total		0	0	0	0	0	0	2	0	0	2	5

PY Grand Total Men		0	0	0	0	0	0	0	0	0		0
PY Grand Total Women		0	0	0	0	1	0	4	0	0		5
PY Grand Total		0	0	0	0	1	0	4	0	0		5

All Completers
Institutions must report the following information. (Some data will be pre-populated from the completions by CIP code data.)

All Completers

Number of students by gender and race and ethnicity earning an award between July 1, 2013 and June 30, 2014. Count each student only once, regardless of how many awards he/she earned. The intent of this screen is to collect an unduplicated count of total numbers of *completers*.
•Report Hispanic/Latino individuals of any race as Hispanic/Latino
•Report race for non-Hispanic/Latino individuals only

	Men		Women		Total Students
	Number of Students	Total Awards	Number of Students	Total Awards	
Nonresident alien	3	3	4	4	7
Hispanic/Latino	13	14	52	52	65
American Indian or Alaska Native	0	0	0	0	0
Asian	5	5	8	8	13
Black or African American	10	10	9	9	19
Native Hawaiian or Other Pacific Islander	0	0	1	1	1
White	153	154	268	269	421
Two or more races	2	2	7	7	9
Race and ethnicity unknown	5	5	3	3	8
TOTAL	191	193	352	353	543
PY TOTAL	**207**		**407**		**614**

Completers by Level

Institutions must report the following information. This screen will be shown for each of the following award categories for which completions have been reported:
- Less than 1-year certificates
- At least 1 but less than 4-year certificates
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

Bachelor's degrees

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2013 and June 30, 2014. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.
- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	170	172
Women	318	319
TOTAL	488	491
PY TOTAL	**554**	
By Race/Ethnicity		
Nonresident alien	6	6
Hispanic/Latino	58	59
American Indian or Alaska Native	0	0
Asian	12	12
Black or African American	17	17
Native Hawaiian or Other Pacific Islander		0

	0	
White	381	383
Two or more races	9	9
Race and ethnicity unknown	5	5
TOTAL	488	491

By Age

Under 18	0	
18-24	157	
25-39	256	
40 and Above	75	
Age Unknown	0	
TOTAL	488	491

Completers by Level

Institutions must report the following information. This screen will be shown for each of the following award categories for which completions have been reported:

- Less than 1-year certificates
- At least 1 but less than 4-year certificates
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

Master's degrees

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2013 and June 30, 2014. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.
•Report Hispanic/Latino individuals of any race as Hispanic/Latino
•Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	21	21
Women	34	34
TOTAL	55	55
PY TOTAL	**60**	
By Race/Ethnicity		
Nonresident alien	1	1
Hispanic/Latino	7	7
American Indian or Alaska Native	0	0
Asian	1	1
Black or African American	2	2
Native Hawaiian or Other Pacific Islander		1

	1	
White	40	40
Two or more races	0	0
Race and ethnicity unknown	3	3
TOTAL	55	55

By Age

Under 18	0	
18-24	3	
25-39	40	
40 and Above	12	
Age Unknown	0	
TOTAL	55	55

Prepared by

This survey component was prepared by:

○ Keyholder	○ SFA Contact	○ HR Contact
○ Finance Contact	○ Academic Library Contact	○ Other

Name:

Email:

How long did it take to prepare this survey component?   hours   minutes

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2015.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Summary of Completions Data

Award Level	Number of Completions	
	1st major	2nd major
Bachelors degree or equivalent	491	2
Master's degree	55	0
Total number of degrees and certificates	546	

Summary of Completers Data

	Number of Students		
	Men	Women	Total
All Completers	191	352	543

Edit Report

Completions

University of South Florida-Sarasota-Manatee (451671)

Source	Description	Severity	Resolved	Options
Global Edits				
Perform Edits	Your institution reported offering award level(s) (3:6:8) in the prior year IC Header survey, but you did not report offering any programs at this level here. Please correct your data or explain the discrepancy. (Error #10528)	Explanation	Yes	
Reason:	No students applied to receive the degree/certificate.			
Perform Edits	Your institution reported in the prior year Institutional Characteristics survey that it offers graduate distance education opportunities (courses and/or programs), but you did not respond "Yes" to the distance education program question for any CIP code (award levels 6 to 19). Please correct your data or explain if your institution does not offer full programs via distance education. (Error #10587)	Explanation	Yes	
Reason:	The description in the institutional characteristic survey asked if we offer courses and/or programs. We do not offer any full programs but we do offer online graduate level coursework.			